

TACAA Conference Agenda

WEEK ONE: WEDNESDAY, MAY 12, 2021

This agenda is subject to change.

1:00 PM	Welcome and Introductions	Bill Powell, TACAA Board President
	Conference Procedures and Program	Hanna Adams, TACAA Conference Chair
	Floor Nominations	Tama Shaw, Past President
	Voting Procedures	Henry Tarango, Committee Chair (interim) Voting and Elections Committee
	Lifetime Achievement Awards	Bill Powell, TACAA Board President
	TDHCA Updates	Michael De Young, Community Affairs Director, TX Dept. of Housing and Community Affairs
1:30 PM	OPENING KEYNOTE SPEAKER	Denise Harlow, Executive Director National Community Action Partnership

2:15 PM **15-Minute Break**

* TRACK WORKSHOPS:

2:30 PM	Direct and Support Services: The Case Mgmt. Life Cycle and Sustaining the Transition Out of Poverty. CSBG staff share successful practices for transitioning clients out of poverty through the case management life cycle. Presented by Rene Solis (Lead Case Manager) and Karen Silva (Case Manager), Hidalgo County.
2:30 PM	Operations Management and Fiscal Affairs: Adopting the 10% De Minimis Cost Rate. The de minimis rate is a bright spot within the Uniform Guidance and deserves careful consideration by CAA's that have never considered an indirect cost rate. This session will prepare agencies on how to assess whether or not the 10% de minimis is the right choice for recouping indirect costs from funding sources. Presented by Keren Whitney, CFO, Rolling Plains.
2:30 PM	Head Start: Partnering with ISD's (House Bill 3). Presented by Weldon Beard, GETCAP.

* Track workshops are one hour long.

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WEEK TWO: WEDNESDAY, MAY 19, 2021

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*** TRACK WORKSHOPS:**

- 1:00 PM** **Direct and Support Services: Workplace Wellness.** Presented by Theresa McShan, Health and Human Services Commission.
- 1:00 PM** **Energy and Housing: Part One - Energy Auditor Field Exam reviews the field exam step by step for everything except the diagnostics.** Presented by Jeffrey Granger, Santa Fe Community College. (CEU's available)
- 1:00 PM** **Operational Management and Fiscal Affairs: Procurement and Texas Uniform Grant Management Standards (UGMS).** Presented by Anita Chism, Training Policy and Development, TX Comptroller's Office.
- 1:00 PM** **Open Track: Learn about all necessary reporting from your CaseManager-NewGen System. This presentation will focus on your reporting requirements. It will also focus on the data collection necessary for correct reporting. We will also visit the 'System Setup' necessary for correct reporting including the setup necessary for the digital file creation for CSBG and LIHEAP reporting. We will also visit ad-hoc reporting and how to create custom reports and export them to Excel for further data manipulation. If time permits, we will also discuss export of payment information from CaseManager-NewGen software to CSV file which can be imported into most fiscal software including MIP. This will be followed with Q & A from participants.** Presented by Jaget Shah, Shah Software.
- 1:00 PM** **Open Track: CAP60 Q&A.** Presented by Nick Sammak, CAP60.
- 1:00 PM** **Head Start: Family and Child Development.** Presented by Bob Swanson, Real Solutions Created. *This class repeats at 2:15 PM.*
- 2:00 PM** **15-Minute Break**
- 2:15 PM** **Energy and Housing: Part Two - Energy Auditor Field Exam reviews all the diagnostic testing needed for your EA field exam, discuss common mistakes made, gated items and help prepare you for your live EA field exam.** Presented by Jeffrey Granger, Santa Fe Community College. (CEU's available)
- 2:15 PM** **Operational Management and Fiscal Affairs: This workshop will provide an overview of important diversity, equity, and inclusion concepts that are important to understand when serving children and families of all backgrounds in today's society. Participants of this workshop will engage with tools related to being culturally responsive to others, grapple with concepts of power and privilege, and learn how these concepts are integral in efforts to promote racial equity.** Presented by Brianna Davis Johnson, PhD, BDJ Consulting.

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WEEK TWO: WEDNESDAY, MAY 19, 2021 – Track Workshops Continued...

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- 2:15 PM** **Open Track: COVID-19 Vaccine and Employment Law Related to COVID-19.** As numerous COVID-19 vaccines become available and accessible to the workforce, CAAs across the country and the state of Texas are facing novel employment law-related questions. Can an agency require that employees demonstrate proof of vaccination to re-enter the physical workspace? Must employers provide paid leave for vaccinations? Understanding the legal considerations associated with implementing an employee vaccination policy or an extension of the leave benefit provided under the Families First Coronavirus Response Act (FFCRA) is key to ensuring that these policies effectively protect the safety of employees and the community. In this webinar, we will discuss some of these considerations, including FFCRA reimbursement qualifications, reasonable accommodations, and liability for injuries stemming from vaccinations as they pertain to the policies CAAs might adopt. Presented by Caroline F. Kelley and Ted Faust, CAPLAW.
- 2:15 PM** **Direct and Support Services | Head Start: Family and Child Development.** Presented by Bob Swanson, Real Solutions Created.
- 3:15 PM** **15-Minute Break**
- 3:30 PM** **National Community Action Foundation (NCAF) Legislative update.** Presented by David Bradley, NCAF Chief Executive Officer.
- 4:30 PM** **2021 Texas Legislative Update.** Presented by Jason Sabo, Frontera Strategy.

* Track workshops are one hour long.

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WEEK THREE: WEDNESDAY, MAY 26, 2021

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* TRACK WORKSHOPS:

- 12:00 PM** **Energy and Housing: Part One – PY21 Weatherization Assistance Program Updates.** This workshop will cover PY21 DOE changes clarified to date, details on transitioning to the new updated Standard Work Specifications (SWS), release of newly updated TDHCA SWS Field Guide, and current plans of when TDHCA will implement the new web-based version of Weatherization Assistant (NEAT/MHEA). Presented by Chad Turner, Training Specialist, TX Department of Housing and Community Affairs (TDHCA).
- Part TWO – PY21 Weatherization Assistance Program Updates.** This work shop will cover new planning/tracking requirements of T&TA funds, types of training activities that should be provided, and the potential use of electronic badging to track and maintain employee credentials. Presented by Chad Turner, Training Specialist, TX Department of Housing and Community Affairs (TDHCA).
- 12:00 PM** **Open Track: HR Do’s and Don’ts for Management.** This workshop will discuss do’s and don’ts in keys areas of human resources including recruiting and interviewing, Family Medical Leave Act and the ADA, wage and hour violations, discrimination and harassment claims and allegations, disciplinary action, performance evaluations, and terminations. This session will also discuss how individual managers, in addition to the agency, can be held liable for decisions made in the scope of their employment regarding these topics and educate managers on ways to reduce liability and prevent employee lawsuits. If you are in a leadership or management role, you don’t want to miss this session! Presented by Kari Bell, Human Resources Director, Community Council of South-Central Texas, Inc. (CCSCT).
- 1:00 PM** **Direct and Support Services: Sharing Info Between Agencies.** Presented by Lyla Blue, Concho Valley Community Action Agency (CVCAA).
- 1:00 PM** **Operational Management and Fiscal Affairs: TBD**
- 1:00 PM** **Open Track: Making Your CSBG Monthly Performance Report Tell Your Story.** Presented by Karen Keith, TX Department of Housing and Community Affairs (TDHCA).
- 1:00 PM** **Head Start: Family and Child Development. Managing Head Start During a Pandemic.** Presented by Weldon Beard, GETCAP.
- 2:00 PM** **15-Minute Break**
- 2:15 PM** **CLOSING KEYNOTE SPEAKER** Phillip Ragaine, Training Director
The Rad Group
- 3:00 PM** **15-Minute Break**
- 3:15 PM** **Board Election Results** Victoria Lippman, TACAA Executive Director
- 3:30 PM** **TACAA Closing Remarks** Bill Powell, TACAA Board President

* Track workshops are one hour long except for Energy and Housing and the Open Track. These workshops are two hours long and begin at noon.