

**Texas Association of Community Action Agencies, Inc.  
2019 Annual Conference**

**Exhibits: May 8-10, 2019 ★ Doubletree Hotel ★ Austin, TX**

**SPONSOR / EXHIBITOR FORM**

Contact Person (Name & Title): \_\_\_\_\_

Phone: \_\_\_\_\_ Ext. \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

***Information listed in the conference program:***

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Main Phone: \_\_\_\_\_ Main Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

**All sponsorships include one tabletop exhibit.**

**Tentative Schedule:**

**Wednesday, May 8: Exhibit Set Up between 8:00 a.m. – 10:00 a.m. / Exhibits open 10:00 a.m. – 5:00 p.m.**

**Thursday, May 9: Exhibits open from 7:30 a.m. – 4:00 p.m. / Exhibit removal by 5:00 p.m.**

***All break services occur in exhibit area.***

LEVEL	INCLUDES:
<b>Exhibitor</b>	Includes one 6' table and 2 chairs (tabletop displays only) Up to <b>2</b> company representatives
<b>Conference supporter</b>	Optional: one 6' table and 2 chairs (tabletop displays only) Up to <b>2</b> company representatives Company mention and logo in the conference program
<b>Bronze sponsorship</b>	Optional: one 6' table and 2 chairs (tabletop displays only) Up to <b>3</b> company representatives Logo and Quarter-page ad in conference program
<b>Silver sponsorship</b>	Optional: one 6' table and 2 chairs (tabletop displays only) Up to <b>4</b> company representatives Logo and Half-page ad in conference program
<b>Gold sponsorship</b>	Optional: one 6' table and 2 chairs (tabletop displays only) Up to <b>5</b> company representatives Logo and Full-page ad in conference program

Print name(s) (first name - last name) of all *ON SITE* sponsor(s)/exhibitor(s) as reflected on nametags:

First Last First Last

Sponsorship Level or Additional Representatives:

First Last First Last First Last

**Please check your level of support, whether or not you will have an exhibit, and if you need electricity:**

LEVEL	EXHIBIT	RATE	PAYMENT
Exhibitor		\$250.00	
Conference supporter	Yes No	\$350.00	
Bronze sponsorship	Yes No	\$1,250.00	
Silver sponsorship	Yes No	\$2,500.00	
Gold sponsorship	Yes No	\$5,000.00	
Access to electricity – <i>includes power cord and power strip</i>		\$40.00	
<b>LATE FEE – <i>postmarked after April 19, 2019</i></b>		\$50.00	
Additional Representative		\$50.00	
<b>TOTAL</b>			<b>\$</b>

Make checks payable to *Texas Association of Community Action Agencies, Inc.*

and mail with this completed form to

TACAA  
4029 S. Capital of Texas Hwy., Suite 115  
Austin, Texas 78704-7920

**Payment and signed form must be received by April 24, 2019.** *Forms received without payment and/or forms received after the due date are not guaranteed an exhibit table or recognition in the conference materials. Space filled on a first come, first served basis. Payments **postmarked after April 19, 2019** will be subject to a **\$50 late fee** or possibly returned if space is full.*

For more information, call Kerrin Meyer at (512) 462-2555 x 206.

Company  Does  Does NOT want to be listed in the conference program as indicated on page 1.

*Please note, the exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of the exhibit's activities on the hotel premises and will indemnify, defend and hold harmless the Texas Association of Community Action Agencies, Inc., the hotel, its agents, servants and employees from any and all such losses, damages and claims. Furthermore, storage space is not available for display material. **The exhibitor will be responsible for the removal of equipment, crates, trash, etc. no later than 5:00 p.m. on Thursday, May 9, 2019.** Signature indicates the acceptance of the terms of this agreement.*

Signature \_\_\_\_\_

Date \_\_\_\_\_