

Director of Head Start/Early Head Start

This position will be accountable for all daily operations of the Head Start and Early Head Start Programs. This position must maintain communication and a collaborative working relationship with the SPCAA Executive Director, staff, governing body, policy council, parent groups, partner agencies, and the Office of Head Start. This position must maintain operational accountability to ensure performance standards are met and maintained, and TDFPS minimum standards are met and maintained. This position will act as a liaison between the Head Start/Early Head Start program, other SPCAA programs, all staff, various community members and partners, parents, and other clients and participants in the program.

Minimum Qualifications:

- Bachelors degree in Education, Human Services, or related field from an accredited college with 5-7 years of experience in human service program management; or a Masters Degree with a minimum of 3 years experience
- Experience in Early Childhood Program management preferred
- Experience developing and maintaining program budgets

Additional Information:

Resumes and/or applications must be submitted to acates@spcaa.org. Applications can be obtained from any SPCAA or Workforce center in Lubbock or the South Plains. SPCAA is an EOE.