

Nueces County Community Action Agency (NCCAA)

Request for Proposals
For
Materials and Labor Contract
For

DOE/LIHEAP Weatherization Assistance Program (WAP),
Comprehensive Energy Assistance Program (CEAP), Community Development Block
Grant (CDBG) and Housing Initiatives Programs

The NCCAA's WAP, CEAP, CDBG, and Housing Initiatives Program located at 101 South Padre Island Drive (SPID), Corpus Christi, Texas 78405, is soliciting proposals from Contractors to provide energy efficiency measures and minor home repairs in Nueces County. NCCAA serves low-income clients who meet the federal poverty guidelines. Contractors must meet procurement processes outlined by the federal minimum installation standards. Most commonly used materials include but are not limited to doors, double insulated windows, cellulose/fiberglass insulation, venting, caulking, weather-stripping, water heaters, appliances and all types of lumber.

The Contract Agreement for materials and labor will commence on September 1, 2016 through December 31, 2016, with an option to renew for four (4) additional years beginning January 1, 2017 through December 31, 2017 (renewed annually). Contracting for such periods is contingent upon contract performance and federal funding.

Proposal package information may be obtained from the NCCAA website at www.nccaatx.org or at NCCAA located at 101 S.P.I.D., Corpus Christi, Texas 78405 beginning June 6, 2016. A Pre-Proposal Conference will be held at 2 p.m. June 9, 2016 at Nueces County Community Action Agency, located at 101 S.P.I.D., Corpus Christi, Texas 78405.

All proposals submitted must be sealed and must be received by the Nueces County Community Action Agency for time stamping no later than 2:00 p.m. June 22, 2016. Proposals will be publicly opened and read aloud at 2:15 p.m. on June 22, 2016 at NCCAA located at 101 S.P.I.D., Corpus Christi, Texas.

The Nueces County Community Action Agency reserves the right to reject any or all proposals. A contract for the accepted proposal will be based upon factors described in this RFP.